



## Meeting Agenda, July 7<sup>th</sup>, 2022

Call meeting to order, followed by Pledge of Allegiance:

Pledge of Allegiance (omit for electronic meetings)

Roll Call:

- Officers: President Jeff Stidham ( ), Vice President Randy Kerby ( ), Secretary Jan Anderson ( ), Treasurer Stacy Alexander ( ), and Public Relations & Media Bob Fulgham ( )
- Directors: P.1 Buddy Birdwell ( ), P.2 Gentry Thorpe ( ), P.3 Jerrod Propeck ( ), P.4 Tim Justice ( ), P.5 Diane Sisler ( ), P.6 James Ziska ( ), P.7 & P.8 Open
- Members: Sign in sheet provided. Board members are asked to sign in as well.

Review and approval of minutes for the June 2022 meeting: These were approved by the board by email, and posted to the web site on June 20<sup>th</sup>, 2022, for all members to read. Questions from the members will be entertained at this time.

Reports:

- President:
  - 2023 Elections:
    - There being multiple resignations in 2021, continuity in board membership is necessary for continued operations. The SOP requires President and Vice-President to be up for election on alternate years.
    - Bypass of SOP for the President and Vice-President is recommended. The treasurer transition is addressed separately.
    - The By Laws limits officers to no more than 2 terms in the same position, so we will require new candidates for Treasurer. See proposed schedule (attached).

- Club financial operations:
  - The pending change of Treasurer presents a challenge for the Club, as Stacy has been the mainstay of finances for several years, maintaining books, processing applications, and paying bills. Continuity of these activities is key for the club to continue to operate. However, the level of effort to maintain the books and process membership applications has been a strain for Stacy, as a volunteer.
  - The By Laws provide for a “paid Treasurer”, but I propose contracting out to an independent bookkeeper to process applications, pay bills, and maintain the club books (using QuickBooks, as required by the By Laws). The position of Treasurer remains, who would then work with the bookkeeper to manage club finances and report to the Board. Only club officers will sign checks.
  - The proposed solution meets the intent of the By Laws, but does not follow the letter of them. The By Laws, which are already in need of update, will have to be revised to reflect this. This also supports the board’s intention to have an operating budget by January 2023.
  - An experienced bookkeeper, willing to take on these duties, has been identified. This person is also experienced in requesting grants. The charge is \$30 per hour, with an initial set up cost not to exceed \$3000 (100 hours), and not to exceed \$600 per month (20 hours). No contract has been signed.
- Vice President:
  - Insurance policy research report.
- Treasurer:
- Secretary’s Report:
  - Sanctioned events:
    - Black Powder (Tiny Worden):
    - Cowboy Action (Jean Meyer):
    - 5 Stand (Larry Zalaznik):

- First Shots, Clinic (TBD, September): Jim Tackett remains interested, but has not committed.
- First Shots, Pistol (Randy Kerby):
- Family Range Day (Bob Fulgham):
- Youth Trap (Buddy Birdwell):
- 3 Gun (Doug Triebelhorn):
- 22 Silhouette (no event director):
- ODFW (Randy Kerby):
- Media & Public Relations Manager:
  - Membership:
  - Campaigns:
  - Orientations for June 2022:
  - On line sales:
- Range Marshal (Jerrod Propeck):
  - Two range rule violations reported, paper targets used in a falling plate bay. The offenders have not been identified.
- Maintenance Manager (Dan Carney):
  - Pistol safety area design test (report attached)
  - Eco-blocks
  - Other activities
- Committee Reports:
  - Grant (no chair): No report.
  - By-Law/SOP (no chair): No report.

- Safety (Jerrod Propeck):
  - All Range Rules have been updated (attached to agenda). Approval by Board is requested.
- Planning (Jeff Stidham):
  - An initial (and ambitious) clean up plan has been prepared (attached). Work probably won't start until September.
  - No response from NRA HQ on the range analysis.
- Membership (Bob Fulgham): See above.
- Budget (Jeff Stidham): Stacy prepared a spreadsheet with all debits and credits for 2019 through 2021. The operating budget is being
- Junior (Buddy Birdwell):
- Environmental Stewardship (Jeff Stidham): No report.
- Upcoming Events:
  - Cowboy Action: 1 July
  - Range Orientation: 2, 13, and 23 July.
  - First Shots for Handguns, 9 July
  - Claybuster Shoot & BBQ, 10 July
  - 5 Stand: 12, 16, and 26 July
  - 3 Gun: 23 July
  - Volunteer Thank you Day: 30 July

#### Old Business:

- Muzzleloader ammunition for WOT proceeding slowly. Bullets ordered, still looking for Pyrodex fffg and #11 percussion caps.
- A .410 shotgun belonging to the range was removed from the gun safe without permission. Its return will be appreciated. No questions will be asked.

- Property Lease: The Board must submit a letter by 1 September 2023 to the property owners that the Club intends to extend the lease (not less than 60 days prior to the lease expiration on 1 November 2023). This is for the second 20 year lease.

New Business:

- Claybusters: Adding Jerrod Propeck to their bank account
- Call for new business from the board and floor

Good Of The Order: Input from the members.

Meeting Adjournment: Requires motion to adjourn

Attachments: (not included in hardcopy mailings)

- Proposed 2024 Election Schedule
- Draft range rules (General, Action, Rifle, Pistol, 5 Stand, Muzzleloader, and Archery)
- Pistol Safety Area Design Test
- Range Clean Up Plan